



### GROUP REGISTRATION FORM

1. The group registration process is valid for a **minimum of 10 delegates**.
2. In order to facilitate your group registration, please fill out this form and return by email to:  
[reg\\_eas22@kenes.com](mailto:reg_eas22@kenes.com)
3. In order to benefit from the reduced group registration fees, payments must be paid **prior to the below deadlines**.
4. Please send the **final** name list no later than **4 weeks prior to the hybrid conference**. Please do not send preliminary name lists.
5. Name changes will be permitted free of charge until **2 weeks prior** to the hybrid conference (up to 15% of the participants names). After this date, any name change will be subject to 30 EUR charge per name.
6. **Onsite group registration pick-up** for groups leaders will be available upon request.
7. Payment is accepted by credit card or bank transfer. Credit card payment is subject to **additional 4% commission**.
8. **Cancellation policy:** Refund of registration fee will be as follows:  
**Note! Refunds for groups will be processed after the hybrid conference.**

- Cancellations received until and including March 24, 2022 – full refund.
- Cancellations received between March 25 and May 12, 2022 – 50% will be refunded.
- As of May 13, 2022– no refund will be made.

### **9. FEES FOR ALL MEETING PARTICIPANTS INCLUDE:**

#### **Fees for Participants ON SITE include:**

- Participation in all scientific sessions
- Invitation to the Welcome Reception on May 26
- Entrance to the exhibition and poster area
- Refreshments during the Congress coffee breaks
- and all benefits of the virtual Category which includes access to online content and networking opportunities.

#### **Fees for Participants ONLINE include:**

- Open access to Selected presentations and session recordings. Create your own schedule, attend any and all of the sessions whenever and wherever. Available for 3 months on demand.
- Network with colleagues. Browse a list of participants and click on their name to contact them.
- Earn CME credits. Participate in the scientific programme and be eligible to receive the number of CME credits attributed to the virtual meeting.
- Access all the e-posters. Browse research on the hottest topics published in the congress digital abstract book.



**10. Please fill in the below information:**

Company (Group Name): \_\_\_\_\_

Booking Agency (if relevant): \_\_\_\_\_

Contact Person: \_\_\_\_\_

Email: \_\_\_\_\_

**REGISTRATION CATEGORIES**

Fees apply to payments received prior to the indicated deadlines.

Fees in EUR for **ON SITE** participation:

	Early Until Mar 16, 2022	Regular Mar 17 – Apr 20, 2022	Late/Onsite From Apr 21, 2022
EAS 2021 Member – age 35 or under* (as of December 31, 2021)	€ 150	€ 200	€ 250
EAS 2021 Member – over age 35	€ 300	€ 400	€ 600
Non-member student**	€ 250	€ 300	€ 350
Non-member non-student	€ 500	€ 700	€ 800
Italian Society *** – Junior or Student member	€ 150	N/A	N/A
Italian Society*** – Regular member	€ 300	N/A	N/A

Fees in EUR for **ONLINE** participation:

	Until Apr 20, 2022	From Apr 21, 2022
EAS 2021 Member (Online Participation)	€ 100	€ 150
Non-member (Online Participation)	€ 150	€ 200
Student (Online Participation)	€ 50	€ 75

Note: \* To be eligible to register at EAS member registration fee for the EAS 2022 Milan, you must have paid your EAS individual membership fee for 2021 to the Society. If your EAS membership fee for 2021 has not been paid by the end of the year, the non-member registration fee will apply at the EAS 2022 Milan.

\*\* Students – In order to benefit from the special fee, a submission of your status confirmation (approval letter signed by the Head of Department or copy of your status ID) must be uploaded during the Online – registration.

\*\*\* This category is applicable only up to Early registration rate deadline



### Conversion of Registration Category

Up to the **22 April 2022** you will be able to change your registration category at no charge. For example, if you registered to attend in person at Paris, you will be able to change your registration category to Virtual and receive a refund of the difference in fees. Please note that when changing your registration category, the fee that will apply will be based on the registration fee and category applicable at the time the change is made.

As of the **23 April 2022** there will be no refunds for changing your registration category. Should you wish to upgrade your registration from Virtual to an in-person attendance, you will be required to pay the difference applicable based on the registration fee and category at the time the change is made.

### Group Registration Details:

Pharmaceutical company name - \_\_\_\_\_

1. Required registration category: \_\_\_\_\_ No. of Registrations: \_\_\_\_\_

2. Required registration category: \_\_\_\_\_ No. of Registrations: \_\_\_\_\_

3. Required registration category: \_\_\_\_\_ No. of Registrations: \_\_\_\_\_

**Total Group Participants:** \_\_\_\_\_

### Important Note: Abstract Presenters

In case there are Abstract Presenters among the group delegates please advise the names and abstract numbers in advance in order to guarantee the abstract will remain in the Scientific Programme.

### Please mark below accordingly:

- ☐ There are no abstract presenters in this group
- ☐ Attached is a list of the abstract presenters in this group

### Group Registration Pick-up

Group registration collective pick-up will be available onsite, an appointment must be coordinated in advance. Exact times will be advised prior to the hybrid conference.

**Note:** in case of group registration pick-up, individual barcode confirmation letters will not be sent to group participants.

**We strongly recommend individual pick-up.**

### Please mark below accordingly:

- ☐ Group registration pick-up is required.
- ☐ No group pick-up, the delegates will be collecting their registrations individually.



**Data Protection:**

☐

I confirm that prior to transferring Kenes the group delegates contacts, our company has obtained consent from the individuals concerned.

**PAYMENT DETAILS**

**Payment information:**

Billing Address (to appear on invoice and receipt): \_\_\_\_\_

\_\_\_\_\_

VAT number: \_\_\_\_\_

**This form was submitted by:**

Full Name: \_\_\_\_\_

On Behalf of (company name): \_\_\_\_\_

Signature: \_\_\_\_\_ Date \_\_\_\_\_

**Please select a method of payment (credit card or bank transfer):**

**1. Credit card payment (Credit card payment is subject to additional 4% commission):**

I authorize 'KENES International – Organizers of Congresses' to charge the below credit card for the amount of: \_\_\_\_\_ EUR. \*\*\* Please authorize the full amount, including the 4% credit card fee.

Type: Visa / MasterCard / AMEX

Number: \_\_\_\_\_

Expiration date: \_\_\_\_\_

Name of Card holder: \_\_\_\_\_

CVC: \_\_\_\_\_

Signature of Card Holder: \_\_\_\_\_



## 2. Bank Transfer Payment:

- Please ensure that the name of the group/paying company are stated on the bank transfer.
- Bank charges are the responsibility of the payer and should be paid at source in addition to the registration fees.
- By Bank Transfer: (Additional 30 EUR handling fee is required)

Please make drafts payable in EUR only to:

**Account name: EAS 2022 Congress, Milan**

**Bank details: Credit Suisse Bank Geneva Branch, 1211 Geneva 70, Switzerland**

**Clearing number: 4835**

**Account number: 1500934-92-383**

**Swift code: CRESCHZZ80A**

**IBAN number: CH53 0483 5150 0934 9238 3**

